MALMESBURY
TOWN COUNCIL

Minutes of the **Planning & Environment Committee Meeting**
Held in Malmesbury Town Hall on Tues 1st September 2026

Present: Cllrs: K Drake (Chair), J Akhtar (Vice Chair), P Exton, I Wallis, W Jones J Paget, R Sanderson, M Akhtar

Also present: Lisa Dent

PE/26/117 **To receive declarations of interest**
None received.

PE/26/118 **To receive apologies**
None received.

PE/26/119 **Public participation on items of business included on the agenda**
None requested.

PE/26/120 **To approve minutes of meeting held on Tues** 11th August 2026
The minutes were adopted and signed as a correct record, subject to one addition (the end time of the meeting being added).

Cllr R Sanderson joined the meeting

PE/26/121 **To receive and note Income & Expenditure Report**
The report was noted, the recent Market Cross works expenditure has now been added and will be shown on the next report. It was noted the charges are lower than expected for both the stonemason and surveyor fees.

PE/26/122 **To note councillor attendance at Northern Area Planning Meeting 12th August 26 and agree any further comment re PL/2025/02257 land to the North of Whychurch Farm and West of Crudwell Roaad, Malmesbury**
Cllr Drake is now unable to attend and Cllr J Akhtar offered to attend to represent Malmesbury Town Council.

PE/26/123 **To agree to submit response to Wiltshire Council's Call for Sites, as part of the preparation of the Wiltshire Local Plan**
It was agreed to request that the Neighbourhood Plan working group take the information they have collated to inform the next Full Council meeting. It was agreed the Call for Sites response should come from Malmesbury Town Council and Full Council can therefore review and agree the content and allocate responsibility of submission.

PE/26/124 **To agree online participation in Wiltshire Council Freight Action Plan consultation**
The online survey was completed and submitted, including our request to review the reasoning of heavy goods vehicles being routed via the Triangle junction.

PE/26/125 **To receive and note updated report on Improvements to Triangle area and completed Highways Improvement request form and agree to request further information from Cllr Grant on the Wiltshire Council substantive bid scheme**
The content of the report was agreed with some very minor changes and this was noted alongside the Highways Improvement Request form (HIR).

It was agreed that the report and HIR will be taken to Full Council on Tues 15th September 2026 and following this, the HIR form submitted to Wiltshire Council for inclusion in the next Local Highways and Footpaths Improvement Group meeting on 13th October 26.

It was agreed not to seek further information from Cllr Grant, we expect to be informed as to next steps at the LHFIG meeting which will be attended by Cllr Exton.

PE/26/126 To resolve comment to planning application received since the last meeting

PL/2026/03704 – Wendy Cottage, Back Hill, Malmesbury, SN16 9BT
Comment: We note the variation of condition 2 and acknowledge the change. This does not have any effect on Malmesbury Town Council's previous comments concerning the planning proposals.

PL/2026/04781– 17 Oxford Street, Malmesbury, SN16 9BT
No objection.

PE/26/127 Update on Standing Items

Wheeler Way

Dep Town Clerk is currently looking at various products available.

Market Cross

Correspondence has been received from the Town Centre Open Spaces and High Street Regeneration working party making several points of interest and recommendations concerning future landscaping works to the Market Cross. This correspondence was noted and Cllr Drake will respond to thank the group for their input.

Izaak Huson, surveyor at Dittrich Hudson Vasetti Architects, who has managed the Market Cross works is ready to commence work on a scheme. Dep Town Clerk will make contact and a fee proposal is expected initially. Further discussion will follow on what is achievable whilst protecting the Market Cross structure.

The meeting was closed at 20.19